



**Department of Cultural Affairs and Sport
Department van Kultuursake en Sport
Isebe Lemicimbi yeNkcubeko Nemidlalo**

ARBITRATORS FOR THE WESTERN CAPE DISPUTE RESOLUTION FORUM

Recruiter: Western Cape Government

Division: Sport Promotion

Internal Comment: N/A

Contract: 3 years

Available: ASAP

Position: 1

Applications are hereby invited to serve on the Western Cape Sport Arbitration Forum on a part time basis for a period of 3 years. The aim of the forum is to resolve sport related disputes, which are referred to it by the sport and recreation federations of the Western Cape.

Applicants should be South African citizens and permanent residents of the Western Cape. Candidates should have command of at least two of the three official languages of the Western Cape and must show the expertise expressed in the key skills and competencies below. A sports administration or legal background will be an advantage, but not a prerequisite.

Key Performance Areas

- Manage, monitor and report on arbitration matters,
- Facilitate hearings,
- Hear evidence and adjudicate on it,
- Provide opinion/s,
- Issue arbitration awards.

Key Skills and competencies

- At least ten years as a sports administrator at club or provincial level,
- Appropriate experience in disciplinary matters,
- In depth knowledge of at least one sporting code,
- General knowledge of the sporting environment,
- A high level of interpersonal and communication skills,
- Able to write reports/opinions and memorandum,
- Good management skills.

and / or

- Practising advocates, attorneys and academics with appropriate experience,
- Appropriate experience in conciliation and mediation,
- Analyse facts, legislation and information, and make appropriate decisions or recommendations,
- In depth knowledge of at least one sporting code,
- General knowledge of the sporting environment,
- High level of interpersonal and communication skills,
- Able to write reports/opinions and memorandums,
- Good management skills.

Enquiries: Avile Qowa 021 483 9867 /Bennett Bailey ☎ 021 - 483 9631

General:

NB: The reference number and name of the post must appear on your application letter.

Note: The department intends to promote representivity with the filling of these positions and an indication in this regard will expedite the processing of applications. If representative appointment cannot be made, the candidature of other applications that comply will be considered.

Women and disabled persons are encouraged to apply.

Applications: A letter of application accompanied by comprehensive Curriculum Vitae, certified copies of qualifications and identity document to be submitted with the names of three referees. Applications received via fax or e-mail will not be accepted. It is expected of candidates to be available for selection interviews on a date, time and place determined by the Department.

Please submit your applications via: The Director
Department of Sport and Recreation
Private Bag X 9067
Cape Town
(For Attention: Carmen Pieters)

Closing Date: Monday, 22 July 2016